



This is an ideal opportunity for those seeking to gain experience in research and evaluation, and to begin building their professional reputation.

What we have to offer:

- An opportunity to build your professional reputation before you graduate
- An opportunity to gain practical experience in the community sector
- An opportunity to gain knowledge about the local context and to engage with professionals in a wide range of local organizations
- An opportunity to gain valuable research and evaluation skills, such as conducting interviews, analysing quantitative and qualitative data, and writing non-academic reports
- Rewarding and meaningful work with a dedicated team of knowledgeable and socially minded professionals

What we are looking for in applicants:

- A Bachelor's Degree; formal training in evaluation will be considered an asset
- Awesome interpersonal and communications skill
- Self-motivation, self-efficacy, and a strong work ethic
- A well-developed ability to work and relate with people of varied ethno-cultural, religious, linguistic, and socio-economic backgrounds
- Excellent writing skills
- Multilingualism and knowledge of both official languages will be considered an asset

Job details:

Title: Evaluation Assistant

Hourly Wage: \$16

Position Type: Part-time 14 hours per week

Work location: Varied

Application Deadline: November 12, 2017

To apply:

Please send your CV and cover letter to Effective Measures Manager, April Carrière (april@spcottawa.on.ca), and include *Evaluation Assistant Position* in the subject line.

Do not hesitate to contact us for more information about the position.

For more information about the SPCO and Effective Measures, please visit our website: <https://www.spcottawa.on.ca/>