

Social Planning Council of Ottawa

90th Annual Report

2017 - 2018



SOCIAL PLANNING
COUNCIL
of Ottawa



Le CONSEIL de
PLANIFICATION SOCIALE
d'Ottawa

A Sincere Thanks

A Special Thanks to our Volunteers

The SPC benefited tremendously from the assistance of **79 volunteers in SPC programs and 618 volunteers in the ethnocultural seniors project**, working more than **2,089 and 2,364 hours respectively** as active leaders in all aspects of the work.

Board of Directors 2017 – 2018

Mr. Glen Barber, President
Mr. Howard Cohen, Treasurer
Ms. Irena Dodik, Secretary
Ms. Carolyn Hunter *
Ms. Parastu Mirabzadeh
Ms. Andrea Osborne
Mr. Nicholas Ramdass, Vice-President
*Resigned in 2017/18 **

Mr. David Barrows +
Ms. Kristy-Lu Desrosiers +
Ms. Lise Hebabi
Ms. Sophia Jacob, Executive Member-at-Large
Mr. Khaled Nizami +
Ms. Paramjit Rai
Mr. Eric Shirley *
Appointed in 2017/18 +

A Very Special Thank You To Our Partner Ethno-cultural Groups For Their Tremendous Work in 2017-18:

Canada Nepal Solidarity for Peace
Club Casa de los Abuelos
Deshantari of Ottawa-Carleton
Excelsior Cultural and Spiritual Association
Family Support and Care Services Centre
Indo-Canadian Community Centre
Kanata Chinese Seniors Support Centre
National Capital Region Bulgarian Community
Nord-Sud Development Racines et Cultures
Ottawa Korean Evergreen (Senior) Society
Ottawa Valley Filipino Canadian Senior Citizens Association
Polish Canadian Women's Federation – Ottawa Branch
Regroupement Affaires Femmes
Rwandan Social Services and Family Counselling
Sikh Community Services Ottawa
South Nepean Muslim Centre
Sri Lankan Canada Association of Ottawa
Strathcona Heights Women's Group
Vietnamese Canadian Community of Ottawa

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The Social Planning Council of Ottawa: A Catalyst for Sustainable & Economic Development Since 1928



Four strategic priorities:

- Community Economic Development
- Access to Basics
- Increasing Inclusion
- Supporting the Voluntary Sector

Three core services:

- Social Research that Matters
- Supporting Community Networks and Organizations
- Community and Program Planning

4,068

individuals

participated this year,
with **7,325**
total contacts

22

research products

including evaluations,
strategic research and
data analysis

688

volunteers

contributing
4,453 hours

Message from the President

On behalf of the Board of Directors, staff, and volunteers of the Social Planning Council of Ottawa I am happy to present you with our 90th Annual Report. It is with great pride that I reflect back on the 90 year history of our organization.

Our organization has gone through many changes since the first meeting of the Ottawa Council of Social Agencies took place on the 1st of February, 1928. At the time of its founding during the Great Depression, the council's principal purposes were to promote the study of the social needs of the community, establish how agencies could improve their services or respond to unmet needs, and increase the awareness and interest of members of the community in the social needs of all community members.

Since 1928 there have been many changes to how social services are delivered in our city. During these past nine decades the SPCO as we know it today has had many names - each evolving to reflect the needs of the community at the time. And yet, despite all these changes over our long history, looking back on our original purpose one can't help but notice the remarkable consistency in our mission, in our purpose, and in the community need. Like then, through our work today we continue to strive to provide residents of Ottawa with the means to exercise informed leadership on issues affecting their social and economic well-being.

This year we will continue to build on our successes from last year in two priority areas: supporting seniors, and promoting meaningful youth employment. This past year we've made great strides in our efforts to improve the quality of life of seniors across the city through our Reducing Isolation for Seniors program. We are also very proud of the valuable work supporting youth across our city through a number of programs and partner initiatives, including Partnering for Success in Youth Employment, Building Greener Futures Together, Youth Leadership for Change, and Youth Active Media.

For both areas, what has been striking is the importance of collaboration and cooperation. Whether in trying to bridge the gap between youth and employers, or creating a meaningful sense of community for seniors, in both cases the key success factor has been the active engagement of everyone involved towards the same goal. I invite all readers of this report to consider how you can become involved with one of these two initiatives in the coming year to improve our community.

Moving into the next year we are also growing as a Board of Directors. As President, I will be concluding my mandated term. It has been an honour to serve and represent the SPCO. At the same time, this year we are welcoming the addition of a number of new Directors with the skills and passion to lead the organization. As always, our work and decisions as a board are guided by the community that we represent, and we will continue to strive for collaboration and community engagement in all our endeavours.

As we close another decade of our organization's history I invite you to join us in celebration. We have come a long way since 1928, and we can all share in the pride of the collective accomplishments we have achieved together. Through our cooperation may we continue on with the same resolve that has carried us this far.

Glen Barber,
President of the Board

Thanks to the SPC Staff

Heather Hunter, Program Coordinator
Abdelaziz Mahdjoubi, Manager, Community Information and Mapping System
Dianne Urquhart, Executive Director

SPC Term and Contract Staff

Sybil Braganza,
Coordinator, Ethnocultural Seniors Project
Wen Jean Ho,
Coordinator, Ethnocultural Seniors Project
Audrey Niyonzima, French Coordinator,
Ethnocultural Seniors Project
Carolyn McGill, Researcher
Salwa Khan, Researcher*

Stefka Patchova, Geographic Information System
Researcher
Mark Tritton, BGFT Coordinator*
Darryl Andre, Program Coordinator*
Golrokh Niazi, Researcher*
Giselle Liberman, Researcher*
Myriam Gauthier-MacDonald, Researcher*

Effective Measures

April Carrière, Manager, Effective Measures
Sarah Fraser-Smith, Ottawa Coalition of
Community Houses Evaluation Assistant*
Anh Thi Nguyen, Researcher*
Iman Hussein, Researcher

Kristine Hart, Ottawa Child and Youth Initiative
Researcher*
Anna Lenk, Evaluation Trainer
Jing Feng, Researcher
Lauren Cleator, Researcher

Youth Active Media

Pixie Cram, Program Coordinator
Nanik Adnani, Youth Videographer
Menal Aman, Youth Videographer
Tauheed Elahee, Youth Videographer
Rebecca Joseph, Youth Videographer
Kenny Nyambere, Youth Videographer
Lucy L. Li, Youth Videographer
Reine Tejares, Youth Lead
Eyma Garcon, Youth Videographer

Kristine Puzon, Youth Videographer
Jasmine Hilash, Youth Videographer
Alois Nashali, Youth Videographer
Carlos Peters, Youth Videographer
Natasha Place, Youth Videographer
Stewart Travers, Youth Videographer
Jasmine Wallace-Harder, Youth Videographer
Brock Vermette, Youth Videographer

Youth Leadership for Change

Anoosh Noorizadeh-Kollou, Coordinator*

Brittany Hesmer, Researcher*

Synapcity

Manjit Basi, Executive Director*
Taylor Howarth, Administrative Director
Christine Earnshaw, Program Coordinator
Stephane Laurence-Pressault, Program Coordinator

Laine Johnson, Executive Director
Devora Cascante, Administrative Director*
Nickie Shobeiry, Communications Coordinator

Accountant

Cindy Flynn

*Resigned or term ended 2017/18

Community Economic Development

Our community economic development advances sustainable economic opportunities for groups not benefitting equally from the local economy and at risk of long term poverty or exclusion. Based on research of what works, we convene partners in innovative strategies to improve economic self-sufficiency and increase sustainable local economic activity through social enterprises and supporting green businesses that combine job and wealth creation with community social and environmental benefits.

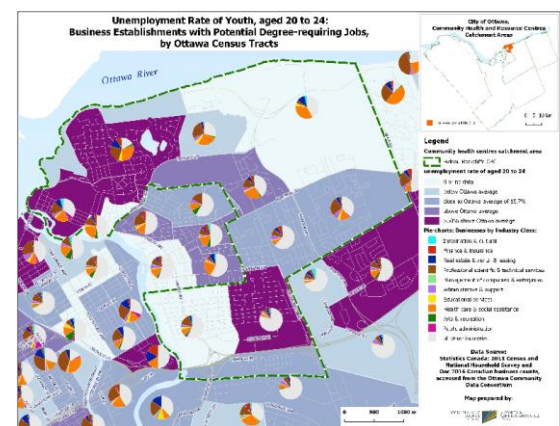
| | | | |
|--|--|--|--|
| <h1>126</h1> <p>youth engaged in our 3 new economic incubators</p> | <h1>19</h1> <p>youth hired in our social enterprises</p> | <h1>31</h1> <p>youth hired through “Building Greener Futures Together”</p> | <h1>1</h1> <p>Collective Impact initiative on youth economic opportunities</p> |
|--|--|--|--|

Partnering For Success In Youth Employment (PSYE)

PSYE is a “collective impact” network of organizations, businesses and youth improving economic opportunities and financial security for youth, coordinated by the Social Planning Council of Ottawa. Through service coordination, mentoring, social entrepreneurship, innovative training and local sustainable economic development, the partners are increasing employment and entrepreneurship opportunities for youth.



The 2017-18 highlight was the launch of three “**GenerationXt-Incubation Spaces**”. The incubators are youth-focused economic development spaces in three low income neighbourhoods: Pinecrest-Queensway, Overbrooke-Forbes and Banff-Ledbury. Through on-going “meet-ups” young adults build an entrepreneurial skillset and create career-oriented connections. The main incubator space (in Pinecrest-Queensway) is also a co-creation space, where young people serve as key agents of change, working together to create or support youth-led businesses, triple bottom-line businesses and neighbourhood business development. Through the incubators, young people are active “change-makers”, developing the skills and connections to advance their own career path, while contribution in a meaningful way to grow a more sustainable and inclusive local economy. 126 youth participated in year 1. Follow the incubators at <https://www.facebook.com/generationnextPQ/>



PSYE is led by the Social Planning Council, with the active and generous participation of over 20 partners. We are grateful for the support of the RBC Foundation, Innoweave’s Youth Collective Impact Fund, Ottawa Community Foundation, City of Ottawa Economic Development and United Way Ottawa.

Youth Leadership for Change

Through “Youth Leadership for Change (YLC)” the Social Planning Council engages youth in strategic research on issues that matter to them – with a current focus on the youth labour market and local economic development.

In 2017, youth researched the green economy in Ottawa and organized “Green is the New Black”, an event to connect youth to the green economy as consumers, employees, entrepreneurs and students.

77 people participated from business, youth, sustainability stakeholders, residents, decision-makers and academia. Youth were particularly well represented. A diversity of small “green” businesses were present and promoting their current products and services as well as participating in four presentations on current and future opportunities in green jobs. At the event we validated the approach for Ottawa’s first ever “Green Jobs Report”, which the Social Planning Council published in December 2017. The research provides a benchmark to measure the extent of green employment and green industries in Ottawa and can be used to track change over time.

We also supported “Student Energy – Carleton Chapter” in their first ever “Innovation Jam”, to advance marketable ideas to improve sustainability at the local level and to bring student green economy innovations to the attention of decision makers.



Building Greener Futures Together

Building Greener Futures Together (BGFT) is a community economic development initiative that expands quality employment opportunities in the environmentally friendly home renovation sector, particularly for youth facing labour market barriers. We are creating good “green” jobs, while strengthening the economic vitality of a local, sustainable employment sector. BGFT has two streams:

- supporting youth at risk of early school leaving, through “learn and earn” co-operative work placements; and
- supporting youth out of school who face barriers entering the labour market.

This year we supported 31 young people. Through hands-on training, miscellaneous supports and a structured pipeline into a viable career path which goes with a living wage, this program increases the long term economic opportunities for our participants. 77% achieved stable employment, success in education or both through training and work experience.

BGFT also benefits employers in the green renovations sector, through subsidized placements that enable them to take on additional staff and train them appropriately. Several of our private sector partners have expanded their workforce through these placements, thereby expanding the local “green” economy.

Through the project we were able to provide some short-term support for clean-up efforts from the flooding in Constance Bay. The participants learned skills related to restoration work and the homeowners benefited from labour at no cost to them.

In 2017-18, BGFT was delivered in partnership with the Ottawa-Carleton District School Board and several local home renovation companies.

We are grateful to the Government of Canada, the Ottawa Community Foundation and the City of Ottawa Economic Development for generous support of BGFT.



Creating Inclusion

Creating Community for Isolated Ethno-cultural Seniors

For over 10 years the SPC has been working with a growing number of volunteer grassroots ethno-cultural seniors groups to respond to the aging of Ottawa’s population. Grassroots groups are critical to supporting healthy aging, providing the foundation of support which is necessary to complement the professional health and community services. Our collaborative model demonstrates the effectiveness of building the capacity of grassroots groups in order to increase their ability to support healthy “aging in community”. This work supports our priorities of increasing access to basics (supports for healthy aging), increasing inclusion, and supporting the capacity of the voluntary sector.



Key achievements in 2017/18

Ethno-cultural seniors are disproportionately at risk of isolation and face multiple barriers in accessing mainstream services. Currently we are working with 23 groups who, through the work of hundreds of volunteers, serve thousands of seniors living in the Ottawa area. Despite a growing demand for their services, these groups have very limited budgets and rely primarily on volunteers. As the population ages, they face additional demands.

Reducing Isolation and Connecting Seniors to Services

Through the generous support of the Government of Canada (Employment and Social Development Canada, New Horizons for Seniors Program) and United Way Ottawa. The Social Planning Council provides micro-grants and other supports, to assist the grassroots groups to reduce isolation and connect seniors to services, provide culturally appropriate recreation and community events for their isolated senior members to build strong social networks for sustainable peer support & well-being. Groups also provide information workshops and individual service navigation/coaching to link seniors from their community with mainstream services. The seniors also come together for cross-cultural social activities including bus trips, dancing and community kitchens and volunteer with mainstream services including food banks and seniors homes.



Over 1,500 individual seniors participate each three months in about 4,500 encounters. Since the start of the project in June 2016 2,602 individual seniors have participated in 34,675 encounters.

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Increasing the Capacity of the Groups and Their Key Volunteers

Key volunteers from the groups participate in monthly information workshops to connect to services or learn about important issues such as elder abuse. Many of the leaders have participated in more extensive training related to elder abuse, dementia supports and peer supports for caregivers. The project also builds stronger links between the ethno-cultural groups and mainstream services. Groups work together, with the support of the SPCO to increase their impact through resource development and partnerships.



Systems Planning and Mainstreaming Diversity

Volunteers from the project and the SPCO staff also work with mainstream services to address barriers to access. Priorities to date include recreation, respite services and elder abuse (including through participation on the Ottawa Elder Abuse Response Committee – Education and Awareness Sub-Committee). The City of Ottawa, Community and Social Services Department collaborates with the partners to identify the needs of our senior groups as part of the “Age-Friendly Ottawa Plan”.



In March 2018, SPCO hosted a very successful forum “Aging in your Community: Addressing the Needs of Ethno-cultural Seniors”. The event was attended by over 200 seniors and service provider at the RA Centre. This was a joint project in partnership with the SPCO, ethno-cultural senior groups, The City of Ottawa and the Champlain Local Health Integration Network, with financial support from the Ontario Seniors Secretariat.



Service providers had the opportunity first hand to hear about the many barriers ethno-cultural seniors face related to 5 topics (1) Transportation and Mobility, (2) Language/Communication and Access to Information, (3) Community Support and Health Services, (4) Availability of Spaces for Activities and (5) Social Participation and Social Inclusion. Recommendations from the Forum will be brought to the advisory committee for the City’s “Age-Friendly Ottawa Plan”, for action.

Through partnerships with Carleton University staff and students the project has developed some important research on the challenges faced by ethno-cultural senior caregivers. This research is being used in various public education and policy discussions with the intention of improving the support resources available. See:

- “Triple Jeopardy: Caregiving Challenges, Language Barriers and Precarious Support Among Unpaid Ethno-cultural Caregivers in Ottawa” (Students from Carleton University, Health Science, Technology and Policy).
- See digital sketches of the research by students from Carleton University, Faculty of Social Work and Faculty of Journalism at

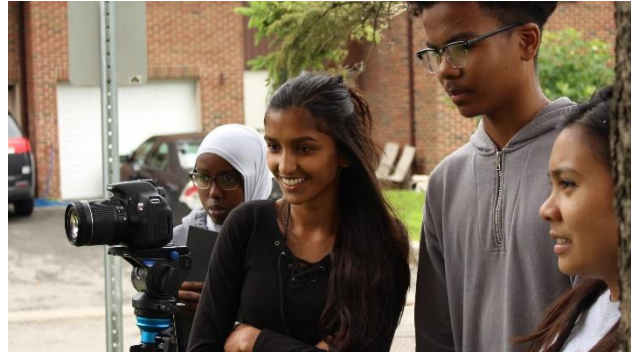
<https://carleton.ca/carework/ethnocultural-seniors-and-care-a-project-with-the-social-planning-council-of-ottawa/>

<https://carleton.ca/carework/cu-videos/still-caring-for-mom-and-dad-seniors-speak-out/>



Youth Active Media

Youth Active Media (YAM) is a neighbourhood-based videography initiative that gives youth the training and tools they need to create short films about topics that matter to them. Through the art of filmmaking, youth are able to tell their stories, express themselves and have an impact on the issues. The main goal is to empower youth to effect positive social change in their local communities on key issues and to build connections between participants and the broader community.



This year the training program was delivered in 10 priority neighbourhoods and alternate school across Ottawa, graduating an amazing 88 youth from the YAM program. Through YAM, Youth learn the full film making process, from conceptualizing a video, to story boarding, sound recording, lighting, filming and editing. The program culminates in a public screening for their community including discussion about the issues (approx 3-5 films are created per neighbourhood/school). One teacher said, “This is an incredible opportunity for our youth at risk. They continue to count it as a highlight of their year. And let me assure you that we NEVER have anywhere close to a 90% turnout rate. That speaks volumes in itself”.



Many of the completed YAM videos were profiled at our second annual “YAMCAM” Film Festival & Award Ceremony, held in September 2017. The hugely successful event was organized, promoted, presented and staffed by youth, with over 100 community members in attendance. The event put the spotlight on issues that matter to youth, including bullying, the environment, community safety, mental health and more.

In November 2017, Youth Active Media staff, including youth, made a pitch for the highly competitive New Leaf Community Challenge (through the Ottawa Community Foundation). We are pleased to report that a panel of jurors selected YAM to be the 2017 recipient of the award, worth \$125,000! With the funds and recognition of the NLCC award, we will be able to formally launch the YAM Social Enterprise (including a new naming and new branding material).



Creating Employment through the YAM Social Enterprise



A critical component of YAM is the direct employment opportunity it offers youth. A portion of trained YAM participants are subsequently hired by the YAM Social Enterprise as paid youth facilitators, and/or as youth filmmakers, creating videos for other organizations on a fee-for-service basis.

This year we were able to offer casual employment to 16 YAM youth, including two full time roles. Youth are involved in all aspects of the business, including business planning, promotions, marketing and client relations. In 2016/2017, we completed 18 video projects for clients, generating over \$21,000 in revenue for the Social Enterprise (which becomes wages for youth). One youth said, “I can’t believe this is my job!”. Responses from client has been overwhelmingly positive. To find out more, see: <https://www.spcottawa.on.ca/yam>

Youth Active Media was funded by the Ontario Trillium Foundation and the Ottawa Community Foundation.

Access to Basics

Healthy Development for Children and Youth

Supporting Effective Evaluation in Critical Hours Programs For Children and Youth

With the support of a generous grant from the Ontario Trillium Foundation, our Effective Measures evaluation unit has provided a Researcher/Evaluator to work intensely with the Ottawa Child and Youth Initiative's "Critical Hours Community of Practice" and its' members on the development and implementation of the common evaluation framework. The Researcher/Evaluator worked with partners to implement a Common Evaluation Framework based on three pillars. This is resulting in higher quality critical hours programming for children and youth in Ottawa, which in turn, results in better developmental and resiliency outcomes for children and youth. It has also resulted in a significant increase in the number of programs that are sharing capacity and working together more strategically. The Critical Hours Community of Practice is working with 36 programs, serving over 1,000 children and youth.

Youth Cooking Integration

Youth Cooking Integration (YCI) is a volunteer run program mainly for South Sudanese Nuer children and youth, many of whom were born outside Canada in refugee camps or elsewhere. Most of the children did not know how to prepare healthy food - traditional or Canadian. The Ottawa South Sudanese Nuer Language Association decided to offer integrated cooking classes for 7 to 18 year olds to learn how to cook cultural and Canadian food so they could prepare their own healthy meals at home or when they go to colleges and universities. Further, traditionally boys and men did not cook because of cultural norms. The community wanted to break these cultural barriers, so boys and girls would play the same role in the family in terms of preparing meals for themselves, parents, or friends. The first year of the program set a clear example of how the program impacted the youth and their families, increasing cooking skills and helping the children make good food choices. This year, the number of participants increased significantly as parents have realized it is benefitting their children. Resources for the program have been provided by a SPARK grant (United Way and the City of Ottawa).



Healthy Aging

Healthy Aging in the Suburbs

We were pleased to sponsor a grant from the Ontario Ministry of Seniors Affairs, to support the Barrhaven Seniors Council and Riverside South Community Association to address healthy aging in the suburbs. Older adults who reside in suburban communities face unique challenges that are particular to their geographic location and community structure. The project was intended to expand social opportunities, conduct a survey of seniors on seniors needs and support the groups to develop action plans to support healthy aging appropriate to the suburban context in their communities.

The project was a great success. The two organizations engaged almost 600 seniors in numerous information sessions, special events and a range of expanded social activities. The Riverside South Community Association implemented additional outreach and partnership activities. The Barrhaven Seniors Council was able to significantly increase the number of volunteer program co-ordinators, train volunteer facility supervisors and expand leadership opportunities to seniors. The SPCO helped the organizations reach out to multicultural seniors in their communities, culminating in a Chinese New Years Celebration with over 200 people in Riverside South.

A literature review by the SPCO and the preliminary results of the survey have identified key issues for improvement, including housing, organized social events, fitness and exercise programs, and learning opportunities (presentations by experts). The two groups will continue to work together and with their elected representatives to advance the priorities and more fully meet the needs of suburban seniors.

Keeping Ottawa Seniors Connected



Our ethno-cultural seniors project is one of six projects within a broader initiative called “Keeping Ottawa Seniors Connected” (KOSC). KOSC is a three year collective impact initiative to reduce seniors’ isolation in Ottawa. It brings together seven community partners who have received close to \$3 million in funding over three years from Employment and Social Development Canada to execute activities, measure results, leverage resources and build momentum to reduce seniors’ isolation. The Council on Aging serves as the backbone organization, with a growing role for their newly established Social Inclusion Committee. Six agencies, including the SPCO, run funded projects which address specific groups at increased risk of isolation: South-east Ottawa Centre for a Healthy Community, Nepean-Rideau-Osgoode Community Resource Centre, Western Ottawa Community Resource Centre, Catholic Centre for Immigrants Ottawa, Ottawa West Community Support. Visit <http://kosc.ca/>

Civic Engagement

Synapcity (formerly Citizens Academy)

Synapcity brings people and institutions together to create a better Ottawa. As a community broker, we know that trusting relationships are central to making change. Our belief is that cities are more resilient and happier when they are co-created – participatory CityMaking.

2017 was a great year for Synapcity; we created our Theory of Change, a project of the J.W. McConnell Family Foundation, taking a critical look at the evidence supporting our organization. This led us to a new model, treating both people and institutions as equal beneficiaries. We also collaborated with Saint Paul University’s School of Innovation, becoming an anchor tenant.

We are most grateful to the Ontario Trillium Foundation which made a three-year grant to support our Civics Boot Camp and Civics Talks programs in April 2016; to SPCO for continuing to incubate our activities; to the foundations and donors who support us; and to our talented staff of four: Laine Johnson, Stephane Pressault, Taylor Howarth and Nickie Shobeiry.

Progress on Program Delivery

Civics Boot Camp is designed for those who want to know how the city works. An interactive and experiential six-week program, it targets people who are passionate about Ottawa. Participants explore ways to identify and work on social issues while interacting with elected officials, city staff, businesses and civic groups. We now have over 500 graduates living in all corners of the city. From our evaluations, we have learnt that $\frac{3}{4}$ of alumni felt they had gained key skills such as strategic stakeholder engagement and group-based intervention.



Civics Talks sessions focus on hyper-local issues, and take part in two sessions. Participants learn the inner workings of the civic system while our experienced facilitators work with them to practice collaborative skills and innovate their neighbourhoods. In our 2018 Barrhaven Talks, 9/10 participants felt empowered to act on an issue they identified.

New Synapcity programs currently being delivered.

For its second year, Synapcity is hosting 100in1day: a global initiative with the goal to inspire change in cities by inviting residents to activate 100 innovative, thought-provoking ideas to enhance their city -- all on one day.

Workshops offer opportunities for alumni and the community to dive deeper into social issues. We design and facilitate workshops for place-making, bringing individuals and institutions together to co-create their community.

Research & Voluntary Sector Supports

Effective Measures (EM)

EM is the SPCO’s social enterprise that provides a variety of community-based research and evaluation services ranging from capacity building to full service evaluation.

Having developed meaningful and long-standing relationships with community-based and volunteer-led groups, as well as local post-secondary institutions and service provider organizations, what distinguishes Effective Measures from other research and evaluation services is our commitment to centering community knowledge, assets, and needs in our analysis. We can be trusted to put the community first and to do our outmost to help our clients reach their community impact objectives, by delivering informed, timely, and actionable analysis and products.

Working with EM means having superior access to data, thanks to our membership in the Community Data Consortium, and to the full range of range of skills, knowledge and expertise that supports EM, including that of SPCO staff and of our research and evaluation reference group composed of academic researcher and evaluators at the University of Ottawa and Carleton University and of insightful community leaders.

Services:

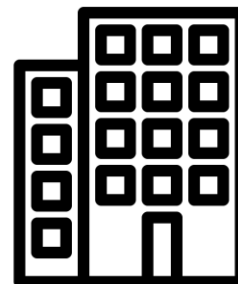
- Free introductory workshops
- Custom workshops
- One-on-one group training
- Ongoing coaching
- Database creation, training, and management
- Evaluation framework design
- Data collection instrument design
- Qualitative and quantitative data collection and analysis
- Geographic and information systems mapping
- Data visualization and report design
- Results communication in a variety of formats: traditional print reports, interactive online reports, social media friendly infographics, dashboards/instant data analytics, case studies, videos and more

Nearly 150 people used our services!



*Icon created by Adrien Coquet from Noun Project

Representing over 50 organizations!



*Icon created by iconsphere from Noun Project

From May 2017 to April 2018, EM completed the following research and evaluation:

Evaluation:

- Ottawa Child and Youth Initiative
- Community Development Framework
- Ottawa Neighbourhood Social Capital Forum
- Community Care Support Network – CareDove
- EnviroCentre
- InTac – Literacy and Essential Skills Training
- NCR YMCA-YWCA
 - Immigrants in Trade Awareness in Trade Program
- Keeping Ottawa Seniors Connected
- South East Ottawa Community Resource Centre
 - Strengthening Senior Neighbourhood Networks
- Catholic Centre for Immigrants
 - Senior Centered ESL Conversation Circles
- Multiagency Elevated Risk Intervention Table
- The Council on Aging – Older adults in Focus
- Nepean Rideau Osgoode Community Resource Centre – Elder abuse response and Referral Service
- Ottawa West Community Support
 - Healthy Connection; Healthy Communities
- Western Ottawa Community Resource Centre
 - Community Helpers
- Bayshore Community Oven Evaluation
- Caldwell Safety Audit Evaluation
- Overbrook the Musical Evaluation Guide
-

Introductory Workshops:

- Evaluation for everyone
- How to evaluate anything, starting with chocolate chip cookies
- Developing an evaluation framework
- Developing Indicators
- Introduction to using data for evaluation
- Evaluation for program development and improvement - Telling your story with data
- Survey Design
- Moving beyond surveys - Other methods of collecting data
- Methods of collecting data from children and youth
- Mapping Literacy - Social mapping as a community evaluation tool
- Results Chains - Connecting what you do with the change you want to see
- Most Significant Change
- Ripple Effect Mapping
- Results Based Accountability

Research:

- OLIP – Immigrant Employment Report – Supported the Ottawa Chamber of Commerce report “Findings on Talent and Immigrants – Nov 2017”
https://ottawachamber.member365.com/cmfiles/ottawachamber/file_log/171120_Report_on_Talent_and_Immigrants_EN.pdf

Community and Voluntary Sector Support for Research, Facilitation, and Strategic Planning:

- Senior Social Inclusion Community Action Forum
- Ottawa Culture Research Group
- Literature Review on Aging in the Suburbs

Access to Social Data Through the Ottawa Region Community Data Consortium

The Social Planning Council of Ottawa is the host for the Ottawa chapter of a national Community Data Program created by the Canadian Council of Social Development. This exciting initiative enables community based organizations and municipalities to access data from Statistics Canada and other institutions to identify and better understand the social and economic trends within their individual communities. The Community Data Consortium reduces the cost of acquiring community data, builds community data analysis capacity and connects a national network of data users. Members gain access to hundreds of customized data tables from a variety of sources designed to provide community organizations and municipalities with the information necessary to inform effective and responsive policy and program design and implementation. The Ottawa Neighbourhood Study and Ottawa Insights (Ottawa Community Foundation) are two higher profile members of the Ottawa Region Community Data Consortium. Local members have access to a range of training and capacity building resources provided by the Canadian Council of Social Development to participants from across the country, as well as to bi-monthly workshops in Ottawa provided by the Social Planning Council of Ottawa. The Community Data Program has emerged as a unique Canada-wide platform for generating information, convening and collaborating. Through its vibrant network, it facilitates and supports dialogue and the sharing of best practices in the use of community data. The Ottawa Region Community Data Consortium grew from 11 members in 2016 to 24 members in 2017. Visit <https://communitydata.ca/>

Evaluation, Research and Coordination Supports for Vibrant Neighbourhoods Ottawa Neighbourhoods Social Capital Forum and Community Development Framework

The Ottawa Neighbourhoods Social Capital Forum (ONSCF) was established in 2011, and works in partnership with the Community Development Framework to build strong and vibrant neighbourhoods. Through a community development approach, partner agencies work together to improve quality of life in priority neighbourhoods and increase the capacity of citizens to collaborate on shared priorities for change. The Social Planning Council chairs the ONSCF and is responsible for the research and evaluation supports to the ONSCF and CDF. Visit: www.onscf.ca.

Highlights from 2017/18:

Evaluation and Research

- 23 agencies with community development initiatives in 28 neighbourhoods use our common evaluation framework and tools, with real-time data, annual case studies and thematic reports.
- We launched the new “Neighbourhood Opportunity Index” to inform local economic development activities. See <http://www.gems-spc.ca/opportunity-index/>

Networking

- Our monthly “Community of Practice” meetings provide an opportunity for people using a neighbourhood community development approach to build knowledge, partnerships and mutually reinforcing activities. 43 individuals from 29 agencies participated in 2017.
- Through the Community of Practice, two cross-sector action plans were developed in 2017: for youth employment and for mental health.

Community and Program Planning at the Neighbourhood Level

- An important part of the SPC’s role in the ONSCF / CDF is to develop and/or support cross-neighbourhood programming, including Youth Active Media’s workshops for youth in priority neighbourhoods, community kitchens and the three youth economic incubators (as part of Partnering for Success in Youth Employment).
- The SPC raised \$307,050 in 2017 for mutually reinforcing activities in 18 neighbourhoods based on the action plans related to youth employment and mental health (inclusion through the arts).

Funding for our neighbourhood community development work has been generously provided by United Way Ottawa, with some support from the Community Development Framework. Visit www.onscf.ca.

Vision of Voice: Intergenerational theatre and music Residents Arts Advisory Group and Carlington Arts Initiative

Since December 2016, the neighbourhood development community of practice has highlighted that using community engaged arts is a best practice to increase resident engagement, vibrant communities and a sense of belonging.

In 2017, SPCO had the opportunity to support the Carlington Arts Initiative and The Resident Arts Advisory Group in a community-based arts project to bring Carlington residents together across different languages, ages and personal situations. Through the project, residents get to know each other, build relationships, learn new skills, find new ways to express themselves, and provide entertainment to the community by the community. Creating fun, welcoming, visible and inclusive activities are a powerful way of reaching people and creating relationships. Activities have included arts workshops, performances, the Carlington Arts Initiative Showcase and “Pop Up HeART Attack” sessions at neighbourhood parks. See the video of the 2017 Showcase at https://www.facebook.com/pg/CarlingtonArts/videos/?ref=page_internal. Funding for this project was provided by a SPARK grant (United Way and City of Ottawa).



Support to the Ottawa Culture Research Group

The mandate of the Ottawa Culture Research Group (OCRG) is to identify, collect, analyze, and share information and data pertaining to the state of Ottawa’s culture sector and on its economic, social, environmental, and cultural value to Ottawa. It collaborates with a wide range of government, community, and academic partners to undertake initiatives that advance the exchange of information and expertise within the cultural sector. This year the SPCO supported the OCRG in a research project to better understand the demographics of the Ottawa area in order to better meet the needs of changing audiences and to determine whether the labour force of Ottawa’s locally-based cultural institutions reflects the demographic profile of the City of Ottawa. The OCRG required help to identify the datasets needed for these indicators and to develop a research report on cultural participation, cultural employment, and cultural volunteers. The report will be released in Fall 2018.

New Funding for Important Services in Ottawa

The SPCO was instrumental in a decision by City Council as part of deliberations for the 2018 City Budget, to reinstate \$100,000 of funding for community organizations and services not currently receiving City funding. The decision was the culmination of advocacy by many community groups, including numerous grassroots ethnocultural groups serving seniors. In total 350 letters were submitted to the Mayor and Councillors. The SPCO challenged Council to match a commitment of \$100,000 to support groups currently not receiving City funding – and the City accepted the challenge. An open application process was established, and the City has provided new funding to support gaps in community services.

The SPC offers sincere thanks to our funders:

The **Ontario Trillium Foundation** for its generous support of:

- Effective Measures
- Youth Active Media
- Synapcity (sponsored initiative)



The project “Creating Community for Ethno-cultural Seniors” is funded in part by the **Government of Canada’s New Horizons for Seniors Program**.

Employment and Social Development Canada for its support of:

- Building Greener Futures Together (through a Skills Link grant)
- Our summer student (via Canada Summer Jobs).



United Way / Centraide Ottawa, for its continuing generous funding of our major services including:

- The Ottawa Neighbourhoods Social Capital Forum
- Effective Measures
- “Ethnocultural Seniors Healthy and Active”, supporting healthy aging
- And for our sponsored initiatives::
 - A SPARK grant for Youth Cooking Integration
 - A SPARK grant for Carlington Arts Initiative
 - A project grant to Synapcity for “100 in a Day”



The **Ottawa Community Foundation**, for support of

- Youth Active Media (through the New Leaf Community Challenge)
- Synapcity (sponsored initiative)
- Building Greener Futures Together
- The GenerationeXt Youth Incubators



RBC Foundation for support of Partnering for Success in Youth Employment, including the GenerationeXt Youth Incubators



The **City of Ottawa** for its support of

- our core operations
- our community economic development work including BGFT



Innoweave for support of the launch of our collective impact initiative, “Partnering for Success in Youth Employment

The Province of Ontario for

- Ministry of Seniors Affairs for the suburban seniors project
- Ministry of Citizenship and Immigration for support for the Forum on Ethnocultural Seniors



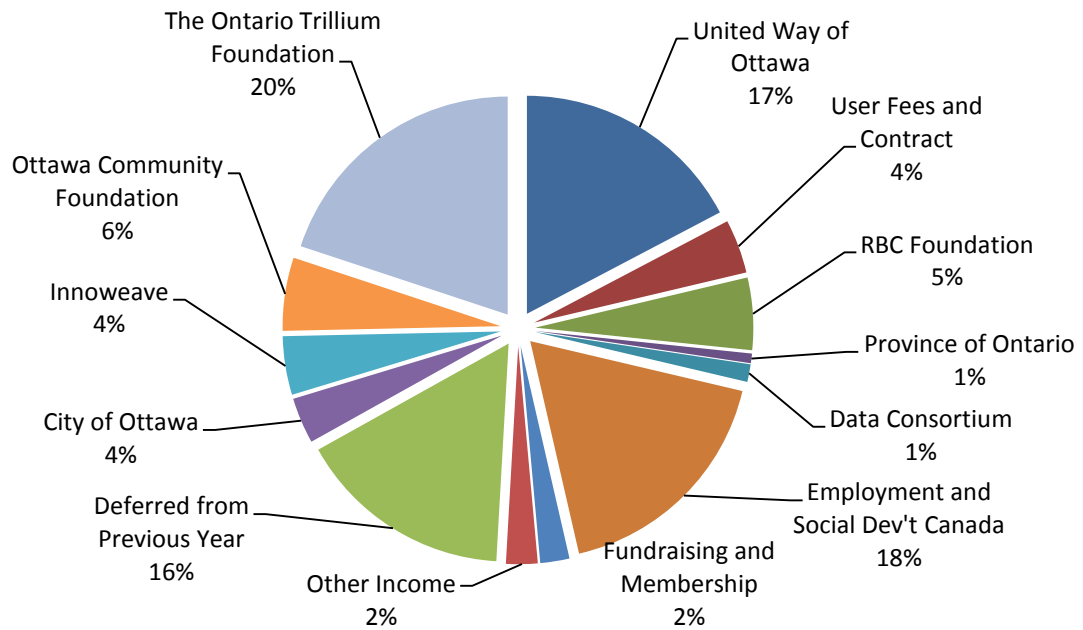
The **Metcalf Foundation** for its support of Synapcity

The **Matt Foundation** for its support of Synapcity.

Revenues

For more details, please see the audited financial statements which follow.

Total Revenues 2017 (audited)



SOCIAL PLANNING COUNCIL OF OTTAWA

FINANCIAL STATEMENTS

DECEMBER 31, 2017



INDEPENDENT AUDITORS' REPORT

To the Members of
Social Planning Council of Ottawa

Report on the Financial Statements

We have audited the accompanying financial statements of Social Planning Council of Ottawa, which comprise the statement of financial position as at December 31, 2017, the statements of operations, changes in net assets and cash flows for the year then ended and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

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INDEPENDENT AUDITORS' REPORT

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for Qualified Opinion

In common with many charitable organizations, the Council derives revenue from the general public in the form of fundraising, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Council and we were not able to determine whether any adjustments might be necessary to revenue from fundraising, net revenue and cash flows from operations for the year ended December 31, 2017 and current assets and unrestricted surplus as at December 31, 2017 and December 31, 2016. Our audit opinion on the financial statements for the year ended December 31, 2016 was modified accordingly because of the possible effects of this limitation in scope.

Qualified Opinion

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of Social Planning Council of Ottawa as at December 31, 2017 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

McCay Duff LLP

McCay Duff LLP,
Licensed Public Accountants.

Ottawa, Ontario,
May 15, 2018.

SOCIAL PLANNING COUNCIL OF OTTAWA

STATEMENT OF FINANCIAL POSITION

AS AT DECEMBER 31, 2017

| | <u>2017</u> | <u>2016</u> |
|---|-------------------|-------------------|
| ASSETS | | |
| CURRENT | | |
| Cash | \$ 268,642 | \$ 315,850 |
| Accounts receivable | 168,449 | 37,585 |
| Prepaid expenses | <u>12,683</u> | <u>9,445</u> |
| | 449,774 | 362,880 |
| CAPITAL ASSETS (note 4) | 1,467 | 2,201 |
| FUNDS HELD IN TRUST (note 5) | 856 | 856 |
| COMMUNITY FOUNDATION ENDOWMENT FUND ASSETS (note 6) | 17,755 | 16,696 |
| RESTRICTED RESERVE ASSETS | <u>10,175</u> | <u>10,170</u> |
| | <u>\$ 480,027</u> | <u>\$ 392,803</u> |
| LIABILITIES | | |
| CURRENT | | |
| Accounts payable and accrued liabilities (note 7) | \$ 86,373 | \$ 35,959 |
| Deferred contributions (note 8) | <u>305,096</u> | <u>276,423</u> |
| | 391,469 | 312,382 |
| FUNDS HELD IN TRUST (note 5) | <u>856</u> | <u>856</u> |
| | 392,325 | 313,238 |
| NET ASSETS | | |
| COMMUNITY FOUNDATION ENDOWMENT FUND (note 6) | 17,755 | 16,696 |
| UNRESTRICTED SURPLUS | 59,772 | 52,699 |
| RESTRICTED RESERVE | <u>10,175</u> | <u>10,170</u> |
| | <u>87,702</u> | <u>79,565</u> |
| | <u>\$ 480,027</u> | <u>\$ 392,803</u> |

Approved on behalf of the Board:

Director

Director

SOCIAL PLANNING COUNCIL OF OTTAWA
STATEMENT OF CHANGES IN NET ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2017

| | <u>2017</u> | <u>2016</u> |
|------------------------------------|------------------|------------------|
| UNRESTRICTED SURPLUS | | |
| BALANCE - BEGINNING OF YEAR | \$ 52,699 | \$ 51,374 |
| Net revenue for the year | <u>7,073</u> | <u>1,325</u> |
| BALANCE - END OF YEAR | <u>\$ 59,772</u> | <u>\$ 52,699</u> |
| RESTRICTED RESERVE | | |
| BALANCE - BEGINNING OF YEAR | \$ 10,170 | \$ 10,156 |
| Investment income | <u>5</u> | <u>14</u> |
| BALANCE - END OF YEAR | <u>\$ 10,175</u> | <u>\$ 10,170</u> |

SOCIAL PLANNING COUNCIL OF OTTAWA

STATEMENT OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2017

| | <u>General Operations</u> | <u>Research, Planning & Networking</u> | <u>Special Projects</u> | <u>2017 Total</u> | <u>2016 Total</u> |
|--|-------------------------------|--|-----------------------------|-----------------------|-----------------------|
| REVENUE | | | | | |
| Deferred contributions from previous year (note 8) | \$ 9,628 | \$ 93,857 | \$ 172,938 | \$ 276,423 | \$ 212,946 |
| United Way of Ottawa | - | 273,760 | 25,000 | 298,760 | 290,135 |
| The Ontario Trillium Foundation | - | 116,300 | 227,700 | 344,000 | 342,300 |
| Other income | 5,540 | 50,315 | 53,630 | 109,485 | 81,343 |
| Ottawa Community Foundation | - | - | 93,680 | 93,680 | 41,568 |
| Employment and Social Development Canada | 221 | 114,787 | 191,097 | 306,105 | 154,826 |
| Muttart Foundation | - | - | - | - | 10,000 |
| City of Ottawa | 34,180 | - | 24,642 | 58,822 | 47,384 |
| Fundraising | 5,170 | 100 | 31,444 | 36,714 | 28,890 |
| Membership fees | 154 | - | 460 | 614 | 3,030 |
| Data Consortium | - | 22,625 | - | 22,625 | - |
| RBC Foundation | - | - | 92,500 | 92,500 | - |
| Innoweave | - | - | 75,000 | 75,000 | 75,000 |
| Province of Ontario | - | 12,248 | - | 12,248 | - |
| | <u>54,893</u> | <u>683,992</u> | <u>988,091</u> | <u>1,726,976</u> | <u>1,287,422</u> |
| Deferred contributions to next year (note 8) | <u>-</u> | <u>59,689</u> | <u>245,407</u> | <u>305,096</u> | <u>276,423</u> |
| | 54,893 | 624,303 | 742,684 | 1,421,880 | 1,010,999 |
| EXPENSES (Schedule of Expenses) | <u>48,312</u> | <u>624,009</u> | <u>742,486</u> | <u>1,414,807</u> | <u>1,006,674</u> |
| NET REVENUE | <u>\$ 6,581</u> | <u>\$ 294</u> | <u>\$ 198</u> | <u>\$ 7,073</u> | <u>\$ 4,325</u> |

SOCIAL PLANNING COUNCIL OF OTTAWA

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED DECEMBER 31, 2017

| | <u>2017</u> | <u>2016</u> |
|--|--------------------------|--------------------------|
| CASH PROVIDED BY (USED FOR) | | |
| OPERATING ACTIVITIES | | |
| Cash from operations | | |
| Net revenue for the year | \$ 7,073 | \$ 4,325 |
| Amortization | <u>734</u> | <u>734</u> |
| | 7,807 | 5,059 |
| Changes in non-cash working capital | | |
| - accounts receivable | (130,864) | 31,016 |
| - prepaid expenses | (3,238) | (792) |
| - accounts payable and accrued liabilities | 50,414 | (8,708) |
| - deferred contributions | <u>25,673</u> | <u>66,477</u> |
| | <u>(58,015)</u> | <u>87,993</u> |
| INCREASE (DECREASE) IN CASH DURING THE YEAR | (50,208) | 93,052 |
| CASH - BEGINNING OF YEAR | <u>318,850</u> | <u>225,798</u> |
| CASH - END OF YEAR | <u><u>\$ 268,642</u></u> | <u><u>\$ 318,850</u></u> |

SOCIAL PLANNING COUNCIL OF OTTAWA

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2017

1. ORGANIZATION

The Council is incorporated under the laws of Ontario without share capital by way of letters patent. The Council is a private, not-for-profit and registered charitable organization directed by a volunteer Board of Directors. Its mission is to provide the residents of Ottawa with the means to exercise informed leadership on issues affecting their social and economic well-being. The Council is dependent on grants from various levels of government and the United Way of Ottawa in order to maintain its current levels of service. The Council qualifies as a non-profit organization as defined in section 149(1)(L) of the Income Tax Act. Accordingly, the Council is exempt from income taxes.

2. SIGNIFICANT ACCOUNTING POLICIES

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations. The Council's significant accounting policies are as follows:

(a) Revenue Recognition

The Council follows the deferral method of accounting for contributions. Restricted contributions are recognized in the year in which the related restrictions are met. Unrestricted contributions are recognized as revenue when received or receivable, if the amount can be reasonably estimated and collection is reasonably assured.

Membership fees are recognized as revenue when received or receivable.

(b) Capital Assets and Amortization

Capital assets are stated at cost, net of accumulated amortization. Amortization on the telephone system is recorded on a straight line basis over 5 years.

(c) Administration Cost Allocation

Administration costs are allocated to projects up to the maximum allowed under the funding agreements.

(d) Restricted Reserve

The Council maintains a portion of its surplus in an internally restricted reserve. The terms and conditions of the amount, use and restrictions of the reserve are determined by the Council. Reserve assets consist of guaranteed investment certificates.

SOCIAL PLANNING COUNCIL OF OTTAWA

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2017

2. SIGNIFICANT ACCOUNTING POLICIES (Cont'd.)

(e) Use of Estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, revenue and expenses and disclosure of contingent assets and liabilities. These estimates are reviewed periodically and adjustments are made to net revenue as appropriate in the year they become known.

(f) Financial Instruments

The Council's financial instruments consist of cash, accounts receivable, funds held in trust, Community Foundation endowment fund assets, restricted reserve assets, accounts payable and accrued liabilities and the liability for funds held in trust.

Measurement

Financial instruments are recorded at fair value on initial recognition.

The Council subsequently measures its financial instruments as follows:

Cash, accounts receivable, funds held in trust, and accounts payable and accrued liabilities are subsequently measured at amortized cost.

Restricted reserve assets and Community Foundation endowment fund assets are subsequently measured at fair value. Changes in fair value are recognized in net revenue.

Impairment

Financial assets measured at amortized cost are tested for impairment when there are indicators of impairment. The amount of any write-down or subsequent recovery is recognized in net revenue.

(g) Volunteer Services

The Council receives the services of many volunteers, the cost of which cannot be reasonably estimated. Therefore, no representation of this expense has been included in these financial statements.

SOCIAL PLANNING COUNCIL OF OTTAWA

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2017

3. FINANCIAL RISKS AND CONCENTRATION OF RISKS

It is management's opinion that the Council is not exposed to significant credit, interest rate, liquidity, market or currency risks arising from its financial instruments. There has been no change to the risk exposure from 2016.

4. CAPITAL ASSETS

| | <u>2017</u> | | <u>2016</u> |
|------------------|-----------------|-------------------------------------|-----------------|
| | <u>Cost</u> | <u>Accumulated Amortization</u> | <u>Net</u> |
| Telephone system | \$ <u>3,669</u> | \$ <u>2,202</u> | \$ <u>1,467</u> |
| | | | \$ <u>2,201</u> |

5. FUNDS HELD IN TRUST

Funds held in trust consists of cash administered on behalf of other organizations.

6. COMMUNITY FOUNDATION ENDOWMENT FUND

In 2004, the Council established an endowment fund with the Community Foundation of Ottawa. The fund was established in order to begin the process of providing long-term funding stability. Contributions to the fund, since its inception, total \$11,618. The total income earned by the fund over that period is \$6,138, resulting in a fund balance at December 31, 2017 of \$17,755 (2016 - \$16,696). Activity of the endowment fund for the fiscal year ending December 31, 2017 consists of net investment income of \$1,059. A stipulation of the fund is that all earnings must be reinvested until the fund balance reaches \$25,000. Once the fund has \$25,000 invested, earnings of the fund will be available for use in general operations.

7. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

Included in accounts payable and accrued liabilities are government remittances payable of \$10,077 (2016- \$11,461) for payroll related taxes.

SOCIAL PLANNING COUNCIL OF OTTAWA

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2017

8. DEFERRED CONTRIBUTIONS

Deferred contributions received are restricted for use in subsequent fiscal periods.

| | Balance - Beginning of Year | Received During the Year | Recognized as Revenue in the Year | Balance - End of Year |
|--|--|---|--|----------------------------------|
| United Way of Ottawa | \$ 5,731 | \$ 298,760 | \$ 287,855 | \$ 16,636 |
| The Ontario Trillium Foundation | 99,110 | 344,000 | 346,853 | 96,257 |
| Community Foundation of Ottawa | 53,543 | 93,680 | 121,624 | 25,599 |
| HRSDC | 60,191 | 203,448 | 263,639 | - |
| City of Ottawa | 9,628 | 58,821 | 68,449 | - |
| Fundraising | 31,403 | 36,714 | 42,620 | 25,497 |
| George Cedric Metcalf Charitable Foundation | 4,450 | - | 4,450 | - |
| Province of Ontario | - | 12,248 | 6,000 | 6,248 |
| Innoweave | 1,901 | 75,000 | 76,901 | - |
| Project revenues | 1,581 | 34,843 | 28,332 | 8,092 |
| Social Development Canada | - | 102,657 | 88,696 | 13,961 |
| RBC Foundation | - | 92,500 | 1,559 | 90,941 |
| Client user fee | <u>8,885</u> | <u>69,118</u> | <u>56,138</u> | <u>21,865</u> |
| | <u>\$ 276,423</u> | <u>\$ 1,421,789</u> | <u>\$ 1,393,116</u> | <u>\$ 305,096</u> |

9. PENSION PLAN

The Council participates in the Ottawa-Carleton Community Agencies Pension Plan. This multi-employer defined benefit pension plan covers employees of the Council and employees of other participating organizations.

The Council has adopted defined contribution plan accounting principles for this pension plan as sufficient information is not available to use defined benefit plan accounting.

As at December 31, 2016, the pension plan surplus in aggregate was \$3,236,294. During the year, the Council contributed and expensed \$15,231 (2016 - \$14,464) to the plan. No significant changes were made to the contractual elements of the plan during the year.

10. COMPARATIVE FIGURES

Certain comparative figures have been reclassified to conform with current financial statement presentation.

SOCIAL PLANNING COUNCIL OF OTTAWA

SCHEDULE OF EXPENSES

FOR THE YEAR ENDED DECEMBER 31, 2017

| | General Operations | Research Planning & Networking | Special Projects | 2017 Total | 2016 Total |
|---|-------------------------------|---|-----------------------------|-----------------------|-----------------------|
| Contract personnel | \$ 30,257 | \$ 205,847 | \$ 228,955 | \$ 465,059 | \$ 359,457 |
| Salaries/honorariums | 11,060 | 118,283 | 31,054 | 160,397 | 158,822 |
| Sundry, local transport and participant expenses | 1,370 | 33,600 | 61,416 | 96,386 | 44,795 |
| Pilot projects | - | 123,804 | 2,000 | 125,804 | 98,991 |
| Consultant fees | - | 4,163 | 56,591 | 60,754 | 41,724 |
| Employee benefits | 4,933 | 52,606 | 20,896 | 78,435 | 59,784 |
| Occupancy | 25,584 | - | 7,725 | 33,309 | 30,058 |
| Information and data purchase | - | 22,337 | - | 22,337 | 19,610 |
| Website/Internet | 1,519 | 1,706 | 4,985 | 8,210 | 5,485 |
| Office equipment maintenance and leases | 5,429 | 388 | 2,328 | 8,145 | 8,475 |
| Bookkeeping | 9,355 | - | 3,430 | 12,785 | 9,355 |
| Telephone | 8,617 | 73 | 1,438 | 10,128 | 9,041 |
| Professional fees | 6,281 | - | 33,521 | 39,802 | 21,328 |
| Printing, photocopying and desktop publishing | 2,276 | 12 | 3,507 | 5,795 | 2,750 |
| Insurance | 4,592 | 432 | 2,110 | 7,134 | 3,737 |
| Miscellaneous | 7,771 | - | 932 | 8,703 | 4,104 |
| Placement expense and employer training costs | - | - | 165,049 | 165,049 | - |
| Translation | 412 | 397 | - | 809 | 599 |
| Stationery and supplies | 1,340 | 555 | 1,402 | 3,297 | 3,312 |
| AGM and annual report | 2,145 | - | 750 | 2,895 | 1,477 |
| Volunteer/Board support | 2,075 | 172 | 1,239 | 3,486 | 1,700 |
| Public relations and publicity | - | - | 4,378 | 4,378 | 1,842 |
| Fundraising | 112 | - | 451 | 563 | 119 |
| Equipment and furniture | 162 | - | 1,029 | 1,191 | 3,446 |
| Conference, travel and staff development | 872 | 65 | 2,935 | 3,872 | 4,457 |
| Postage and shipping | 370 | 125 | 31 | 526 | 394 |
| Subscriptions and publications | 1,261 | - | - | 1,261 | 435 |
| Public meetings | - | 20 | - | 20 | 567 |
| Funding services | - | 23,700 | 59,843 | 83,543 | 110,076 |
| Project administration | (80,215) | 35,724 | 44,491 | - | - |
| Amortization | 734 | - | - | 734 | 734 |
| | <u>\$ 48,312</u> | <u>\$ 624,009</u> | <u>\$ 742,486</u> | <u>\$ 1,414,807</u> | <u>\$ 1,006,674</u> |